

**BOARD OF ADA COUNTY  
EMERGENCY MEDICAL SERVICES DISTRICT  
MINUTES OF THE OPEN BUSINESS MEETING  
TUESDAY, FEBRUARY 18, 2014  
9:15 A.M.**

The Board of Ada County Commissioners (Board) met this date sitting as the Board of Ada County Emergency Medical Services District in an Open Meeting in the Commissioners' Conference Room of the Ada County Courthouse Complex to act on the following items. Staff members present: Chris Rich, Clerk's Office; Darby Weston, EMS; Bob Perkins, Purchasing; and Dave Logan and Andy Zior, Operations. Minutes Recorder: Julie F. Burrows.

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**I. IN THE MATTER OF CALL TO ORDER:**

Commissioner David L. Case called the meeting of the Board of Ada County Emergency Medical Services District (EMS) to order at 9:41 a.m.

**II. IN THE MATTER OF ROLL CALL:**

Commissioners David L. Case, Jim Tibbs and Rick Yzaguirre were present.

**III. CHANGES TO THE AGENDA:**

There were no changes to the agenda.

**IV. NEW BUSINESS:**

1. Purchasing

- Opening of RFQ 14029, Design Services for Ridenbaugh EMS Station

B. Perkins provided the Board seven qualification statements for RFQ 14029. He requested the names of each bidder be read into the record. D. Case read the requested information into the record.

B. Perkins requested the presentation of the short list be tabled to February 25, 2015, 2014, to allow the Evaluation Committee time to assess the proposals.

**ACTION: J. TIBBS MOVED TO TABLE THE PRESENTATION OF THE SHORT LIST FOR RFQ 14029, DESIGN SERVICES FOR RIDENBAUGH EMS STATION TO FEBRUARY 25, 2014. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

2. Claims Journal

- February 13, 2014, regarding EMS expenditures

**ACTION: R. YZAGUIRRE MOVED TO AUTHORIZE PAYMENT OF CLAIMS AS LISTED ON THE CLAIMS JOURNAL DATED FEBRUARY 13, 2014, REGARDING EMS EXPENDITURES. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

3. Personnel Action Forms (1 Introductory Period Completion Pay Increase; 2 Miscellaneous; and 4 Salary Increases)

**ACTION: J. TIBBS MOVED TO APPROVE THE PERSONNEL ACTION FORMS AS LISTED ON THE AGENDA INCLUDING 1 INTRODUCTORY PERIOD COMPLETION PAY INCREASE; 2 MISCELLANEOUS; AND 4 SALARY INCREASES; AND THAT THE SUMMARY SHEET REMAIN ON FILE IN THE COMMISSIONERS' OFFICE. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

4. Agreements (*Authorize the Chairman to Sign the Appropriate Documents*)
- Agreement No. 10613 - Agreement Between Ada County Emergency Medical Services and Idaho Wine Commission for Emergency Medical Standby Services at the Wine Tasting Event, June 8, 2014, 2:00 p.m - 6:00 p.m., at the Idaho Botanical Gardens

D. Case read Agreement No. 10613 into the record.

**ACTION: R. YZAGUIRRE MOVED TO APPROVE AGREEMENT NO. 10613 AS LISTED ON THE AGENDA; AND AUTHORIZE THE CHAIRMAN TO SIGN THE APPROPRIATE DOCUMENTS ON BEHALF OF THE BOARD. J. TIBBS SECONDED. R. YZAGUIRRE, AYE, J. TIBBS, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

#### **Public Hearing**

5. Resolutions
- Resolution No. 1961 - Resolution Adjusting the Ada County Budget to Reflect the Receipt of Unscheduled Revenue to the Ada County Emergency Medical Services District Budget

D. Case read Resolution No. 1961 into the record and opened the public hearing.

*[There was no public testimony.]*

D. Case closed the public hearing.

**ACTION: J. TIBBS MOVED TO APPROVE RESOLUTION NO. 1961 AS LISTED ON THE AGENDA. R. YZAGUIRRE SECONDED. J. TIBBS, AYE, R. YZAGUIRRE, AYE, AND D. CASE, AYE. THE MOTION CARRIED UNANIMOUSLY.**

#### **V. IN THE MATTER OF RECESS:**

There being no further business to come before the Board at this time, the meeting was recessed at 9:49 a.m.

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David L. Case, Chairman

ATTEST:

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Christopher D. Rich, Ada County Clerk